

I. LEADERS' SCHOOL REPRESENTATIVE

The Leaders' School representative shall be responsible for planning, organizing and coordinating the leaders' school for the archdiocese.

1. Provide the Cursillo movement in the Archdiocese with leaders who live and understand the Cursillo method.
2. Develop the knowledge and practical experience in the Cursillo method of those who have chosen Cursillo as their primary apostolate.
3. Study the environments in all areas to determine the need for evangelization.
4. Actively provides the perseverance programs to the Cursillistas, group reunions and Ultreyas, and supports the work of the 3-day weekend.
5. Establish the formation of a Leaders' school in the Archdiocese and in each Ultreya where practical.
6. Maintain sources of information, materials, publications, and files necessary to train and support the schools, providing guidelines, talk outlines, and schedules.
7. Develop curriculum models for schools to follow in each session.
8. Assist each schools in recruiting a Spiritual Director.
9. Maintain contact with school directors during each school session.
10. Represent the schools at Secretariat meetings.

II. PRECURSILLO CHAIRPERSON

The Pre Cursillo chairperson shall study and propose to the Secretariat the plan of establishment and extension of the Cursillo Movement in the archdiocese; maintain a file of all applications; assist all leaders in implementing the precursillo phase of the movement according to the official literature, especially in the study of environments to be evangelized.

1. Arranges and plans for the establishment and extension of the Cursillo movement throughout the Archdiocese.
2. Maintains a file on each applicant.
3. Makes palanca requests. Sends dates to Ultreya magazine.
4. Notifies sponsor of receipt of application form of candidate and sends confirmation to sponsor and candidate.
5. Coordinates with Ultreya coordinators for proper turn-in of candidate applications.
6. Continuously updates the coordinators with pertinent candidate information.